

Government of the People's Republic of Bangladesh
Planning Commission
Programming Division
Urban Resilience Project (URP):
Project Coordination & Monitoring Unit (PCMU)
Bhaban-13, (2nd Floor), Sher-e-Bangla Nagar, Dhaka.


No-20.06.0000.024.06.014.20/145

Date: 04/11/2020

Subject: Minutes of the 12th Project Steering Committee (PSC) meeting on "Urban Resilience Project (URP)".

The undersigned is directed to send herewith the minutes of the 12th Project Steering Committee (PSC) meeting on "Urban Resilience Project (URP)" chaired by Mr. Md. Ashadul Islam, Senior Secretary, Planning Division and Member, Programming Division, Planning Commission held on 19 October, 2020 for your kind information and further necessary action.

Enclosure: As stated.


(Md. Alamgir) 2020
Director
Phone: 9180903

Distribution: (not according to seniority)

1. Senior Secretary, Local Government Division, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Disaster Management and Relief, Bangladesh Secretariat, Dhaka.
3. Secretary, Ministry of Housing and Public Works, Bangladesh Secretariat, Dhaka.
4. Secretary, Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
5. Secretary, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
6. Secretary, Economic Relations Division, Ministry of Finance, Sher-e-Bangla Nagar, Dhaka.
7. Secretary, IMED, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
8. Additional Secretary, (PT) Planning Division, Sher-e-Bangla Nagar, Dhaka.
9. Chief, Programming Division, Planning Commission, Sher-e-Bangla Nagar, Dhaka.
10. Chief, Physical Infrastructure Division, Planning Commission, Sher-e-Bangla Nagar, Dhaka.
11. Chief, SEI Division, Planning Commission, Sher-e-Bangla Nagar, Dhaka.
12. Chief, General Economic Division, Planning Commission, Sher-e-Bangla Nagar, Dhaka.
13. Director General, URP: PCMU, Programming Division, Planning Commission, Sher-e-Bangla Nagar, Dhaka.
14. Chief Executive Officer, Dhaka North City Corporation (DNCC), Gulshan, Dhaka.
15. Chief Executive Officer, Dhaka South City Corporation (DSCC), Nagar Bhaban, Dhaka.
16. Chief Executive Officer, Sylhet City Corporation, Sylhet.
17. Chairman, Rajdhani Unnayan Kartipakhkha (RAJUK), 1, Rajuk Avenue, Dhaka.
18. Director General, Department of Disaster Management (DDM), Mohakhali, Dhaka.
19. Director General, Fire Service and Civil Defense Department, Kazi Alauddin Road, Dhaka.
20. Joint Chief-2, Programming Division, Planning Commission, Sher-e-Bangla Nagar, Dhaka.

M & E Consulting Firm

Team Leader, House-469 (level-3), Road-31, New DOHS, Mohakhali, Dhaka -1206.

The World Bank

MS. Swarna Kazi, TTL, URP, World Bank, Dhaka.

Internal Audit Firm:

Director, M I Chowdhury & C0, House-21, Tejkunipara, Dhaka-1215.

C.C for information and necessary action:

1. P.S. to the Secretary, Planning Division and Member, Programming Division, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
2. P.O. to Chief, Programming Division, Planning Commission, Sher-e-Bangla Nagar, Dhaka.
3. P.O. to the DG/PD, URP: PCMU, Programming Division, Planning Commission, Sher-e-Bangla Nagar, Dhaka.

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Planning Commission
Programming Division
Urban Resilience Project (URP):
Project Coordination and Monitoring Unit (PCMU)
2nd Floor, Bhaban-13, Sher-e-Bangla Nagar Dhaka- 1207.

Subject: Minutes of the 12th Project Steering Committee (PSC) meeting on "Urban Resilience Project (URP)".

Date : 19 October 2020, Monday
Time : 03:00 PM
Venue : NEC Committee Room-1, Planning Commission, Sher-e- Bangla Nagar, Dhaka.
Chairperson : Mr. Md. Ashadul Islam, Senior Secretary, Planning Division and Member, Programming Division.
Participants : List of participants is enclosed in Annex - 'A'

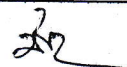
Presentation:

At the outset, the Chair welcomed the members of the PSC and officials attended the meeting. After introduction of the participants and exchanging pleasantries, he requested the Director General (DG)/ Project Director (PD), URP: PCMU to present the agenda of the meeting. With permission from the Chair, DG, PCMU mentioned that today's deliverable covers Monitoring and Evaluation (M&E) Advisory Report for Implementing Agencies (IAs) for the period of April 2018 – June 2020. This report has been prepared by the M&E consulting firms as per mentioned in the TOR and is placed for the approval of the PSC meeting. Finally, he requested the National M&E Consultant of GOPA & SSIL (consultants) to present the M&E Advisory Report.

Discussion:

Agenda wise discussion and decisions are described below:

Sl. No.	Agenda	Discussion	Decision
1.	Progress Review	<p>Before going to detailed progress review, the M&E Consultant presented a Power Point presentation on the Project overview with some photographs of different services, facilities and equipment procured under URP.</p> <p>The committee members had an understanding on the nature and different components of the project. Later, detailed discussions and following decisions were made as per respective sub components:</p> <p>a) URP: RAJUK:</p> <p>Mr. Abdul Latif Helaly, PD of RAJUK Component discussed the detailed update for the different sub components</p>	<p>PD, URP: RAJUK was advised to be proactive enough to complete the task</p>



Sl. No.	Agenda	Discussion	Decision
		<p>of RAJUK component. He informed that consulting firms are recruited for all components and works are progressing now after the COVID situation. He also informed that significant progress has already been taken place for RAJUK part along with the CCGP approval of Urban Resilience Unit (URU). Due to the huge volume of work of Rajuk part, the committee members opined that it would be difficult for Rajuk to complete its entire work within the duration of the project.</p> <p>On a query of the Chair to know about the main task of RAJUK, the DG, PCMU informed that although RAJUK was engaged with real state business but implementing these tasks, RAJUK could come back again to its main responsibility of regulatory control and city planning.</p> <p>Representatives from ERD, Planning Commission asked PD, URP: RAJUK whether Accreditation Program under <i>Component C3: Professional Accreditation Program for engineers, architects and planners</i> is internationally recognized or not. The PD informed that the consulting firm ICC (International Code Council) is working under this sub-component to make it successful. They would suggest the strategy needed to make the accreditation program internationally recognized.</p> <p>b) URP: DDM:</p> <p>The PD of DDM Part has presented his activities in the meeting. Department of Disaster Management (DDM) is responsible for <i>Component A1: Renovate and outfit national-level Disaster Risk Management (DRM) facilities; and Component A5: Provide Training, Exercises and Drills (TED) to national-level and local-level agencies involved in DRM.</i></p>	<p>within the duration of the project.</p> <p>PD, URP RAJUK will continue its efforts to make the accreditation program internationally recognized.</p>

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Sl. No.	Agenda	Discussion	Decision
		<p>He expressed that DDM made significant progress on the renovation of ERCC and NDMRTI. They hired the REM-DTCL consortium to conduct TED program but the firm disagreed to continue the training from March 2020. DDM is now going into financial settlement with them so that they cannot go into/ file an arbitration. At the same time, the PD, DDM informed that they want to hire another firm with the leftover money to resume the TED program. In this regard, the M&E Consultant informed that completion of the TED program is crucial to achieve the Project Development Objective (PDO) Indicator 3, Intermediate Results (IR) indicator 6 & 7 of the URP Results Framework. PD requested an intervention of the Chair so that the TED program can be started again.</p> <p>c) URP: DNCC:</p> <p>Dhaka North City Corporation (DNCC) is responsible for the following components:</p> <p><i>Component A2: Build, renovate and outfit local-level City Corporation and Fire Service and Civil Defense DRM facilities in Dhaka and Sylhet;</i></p> <p><i>Component A3: Supply, install and integrate specialized Emergency Management and Communications Technology (ECT) equipment for DRM and emergency response within national-level and local-level agencies;</i></p> <p><i>Component A4: Supply specialized search and rescue equipment to local-level agencies involved in DRM.</i></p> <p>They have completed the construction of EOCs and many other procurement activities. The Chair asked to know whether all these vehicles and equipment purchased by DNCC has been enlisted in the Table of Equipment</p>	<p>PD, URP: DDM will take all necessary actions to complete the renovation works for the ERCC and NDMRTI.</p> <p>DDM will prepare a detailed Plan regarding TED.</p> <p>PD, URP: DNCC will work with Dhaka South City Corporation (DSCC), Sylhet City Corporation (SCC) and Fire Service Civil Defense (FSCD) to address any remaining concerns over facilities and equipment and will maintain its usual pace of implementation.</p> <p>DNCC will take necessary measures to enlist in the Table of Equipment.</p>

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Sl. No.	Agenda	Discussion	Decision
		<p>of DNCC or not. He advised to take necessary measures in this regard.</p> <p>d) URP: PCMU:</p> <p>The responsibilities of PCMU is to oversee project implementation, Monitoring and Evaluation. In addition, to provide necessary institutional arrangements for implementation, monitoring and evaluation to ensure efficiency, transparency, and accountability in the implementation of project activities. PCMU has appointed GOPA-SSIL consortium as a M&E consultants and they have completed 8 scheduled deliverables and quarterly/ annual reports.</p>	<p>PCMU will be continuing its active Monitoring & Evaluation function and carry out coordination of the project activities.</p>
2.	<p>Review and Acceptance of Monitoring and Evaluation (M&E) Advisory Report for Implementing Agencies (IAs)</p>	<p>M&E team presented the M&E Advisory Report with an updated PMIS User Guide that reflects improvements to the system during the URP implementation period and make recommendations for further strengthening the M&E capacity of the IAs.</p> <p>After a careful and prolonged review of the Advisory Report and PMIS user guide the Committee members opined that the PMIS and the excel based Monitoring Status Report (MSR) seems to be a complex system and likely to be difficult for the Government officials of the IAs.</p> <p>The Chair opined that the sustainability of the PMIS would be an issue particularly after the completion of the project. However, the M&E Consultant informed that it would be possible for the Implementing Agencies (IAs) to adopt and use the MSR and PMIS if they receive proper training and orientation. He also informed that the training module is ready and the team already rolled out the 1st batch of training but later it was postponed due to the COVID situation. The ERD representative also agreed that it would be possible to utilize the PMIS through proper training.</p> <p>The M&E firm also informed that due to technical difficulties and server relocation</p>	<p>M&E Consulting firm will resume the training program as soon as the server of BCC is online; and update/modify the PMIS when needed to ease the complexity if proposed by the IAs.</p> <p>With the above condition the report was endorsed by the meeting.</p>

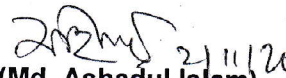
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Sl. No.	Agenda	Discussion	Decision
		of Bangladesh Computer Council (BCC) (where the URP PMIS and website is hosted), online demonstration of PMIS and website is not possible in the meeting.	
3.	Review and Acceptance of Internal Audit Report	<p>Mohammad Anamul Hoque, FCA on behalf of M I Chowdhury & Co., presented the Internal Audit Report findings of URP for the FY 2018-19.</p> <p>He informed that there are number of Audit Observations were provided for the IAs. But except the PCMU, none of the IAs didn't resolve the audit observations.</p> <p>He pointed out that the IAs follows different system from each other in terms of maintaining financial record.</p>	<p>IAs will resolve their Audit observations</p> <p>IAs should maintain a uniform system of financial record which is acceptable but easier for them. DDM will keep signed voucher record in all respect instead of excel record.</p> <p>The MI Chowdhury & Co. will propose the problem specific findings and recommendations based on the discussion and observations of the meeting and revise the report. With the above condition, the Internal Audit Report was endorsed by the meeting.</p>

Concluding Remarks

The chair has overall recognized this project as a complex one considering the volume of work in terms of time. He expressed that the work will be completed within the remaining time. The chair advised everyone to work with wisdom and sincerity.

The meeting ended with a vote of thanks from the chair.


(Md. Ashadul Islam)

Senior Secretary
Planning Division
and
Member (Programming Division)
Planning Commission.

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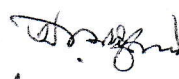
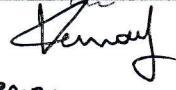






Subject : The 12th Meeting of the Project Steering Committee (PSC) on "Urban Resilience Project (URP: PCMU)".

Date : 19 October, 2020 at 3:00 pm.

Venue : NEC Committee Room-1, Planning Commission, Dhaka.

Chairman: Mr. Md. Ashadul Islam, Senior Secretary, Planning Division and Member, Programming Division, Planning Commission.

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06	MD. Abdul Mannan PD URP	DDM Part MOMR	Phone : 01923637839 Fax @: gmail.com E-mail @ 1923637839	 22/10/2020
07	MD. RUHUL AZAM Deputy Chief	Programming Division	Phone : 01912-241412 Fax : E-mail : 25ruhul@gmail.com	 19.10.2020
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12	Mosshed Denar Alam Khan Infrastructure Dev. Specialist	Kobakhtari DOHS	Phone : Fax : E-mail : dinaramanna@gmail.com	

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