

Government of the People's Republic of Bangladesh
Planning Commission
Programming Division
Urban Resilience Project (URP):
Project Coordination & Monitoring Unit (PCMU)
Bhaban-13, (2nd Floor), Sher-e-Bangla Nagar, Dhaka.

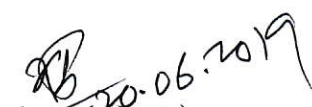
No-20.06.0000.024.16.047.18/164

Date: 20/06/19

Subject: Minutes of the 9th Project Steering Committee (PSC) meeting on "Urban Resilience Project (URP)".

The undersigned is directed to send herewith the minutes of the 9th Project Steering Committee (PSC) meeting on "Urban Resilience Project (URP)" chaired by Mr. Md. Nurul Amin, Secretary, Planning Division and Member, Programming Division, Planning Commission held on 13 June, 2019 for your kind information and further necessary action.

Enclosure: As stated.


(Md. Khayrul Hasan)
Director
Phone: 9180903

Distribution: (not according to seniority)

1. Senior Secretary, Ministry of Disaster Management and Relief, Bangladesh Secretariat, Dhaka
2. Secretary, Ministry of Local Government Division, Bangladesh Secretariat, Dhaka.
3. Secretary, Economic Relations Division, Sher-e-Bangla Nagar, Dhaka.
4. Secretary, Ministry of Housing and Public Works, Bangladesh Secretariat, Dhaka.
5. Secretary, Implementation Monitoring and Evaluation Division, Sher e Bangla Nagor, Dhaka.
6. Chairman, Rajdhani Unnayan Kartipakhkha (RAJUK), 1, Rajuk Avenue, Dhaka.
7. Director General, Department of Disaster Management (DDM), Mohakhali, Dhaka.
8. Director General, Fire Service and Civil Defense Department, Kazi Alauddin Road, Dhaka.
9. Chief Executive Officer, Dhaka North City Corporation (DNCC), Gulshan, Dhaka.
10. Chief Executive Officer, Dhaka South City Corporation (DSCC), Nagar Bhaban, Dhaka.
11. Chief Executive Officer, Sylhet City Corporation, Sylhet.
12. Project Director, URP: DDM Part, Department of Disaster Risk Management, Mohakhali, Dhaka.
13. Project Director, URP: RAJUK Part, RAJUK Bhavan, Rajuk Avenue, Gulshan-1, Dhaka.
14. Project Director, URP: DNCC Part, Dhaka North City Corporation, Gulshan-2, Dhaka.
15. Director, URP: PCMU, Programming Division, Planning Commission.

M & E Consulting Firm

Team Leader, House-469 (level-3), Road-31, New DOHS, Mohakhali, Dhaka-1206.

The World Bank

MS. Swarna Kazi, TTL, URP, World Bank, Dhaka .

C.C for information and necessary action:

1. P.S. to the Secretary, Planning Division and Member, Programming Division, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
2. P.O. to Chief, Programming Division, Planning Commission, Sher-e-Bangla Nagar, Dhaka.
3. P.O. to the DG/PD, URP: PCMU, Programming Division, Planning Commission, Sher-e-Bangla Nagar, Dhaka.

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 Urban Resilience Project (URP):
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 2nd Floor, Bhaban-13, Sher-e-Bangla Nagar, Dhaka-1207

Subject: Minutes of the 9th Project Steering Committee (PSC) meeting on "Urban Resilience Project (URP)".

Date : 13 June, 2019
Time : 10:00 a.m.
Venue : NEC Committee Room-1 of Planning Commission, Sher-e- Bangla Nagar, Dhaka.
Chairperson : Mr. Md. Nurul Amin, Secretary, Planning Division and Member, Programming Division, Planning Commission
Participants : List of participants is enclosed in Appendix-'A'.

2. **Presentation:** At the outset, the Chair welcomed the members of the PSC and officials attended the meeting. After exchanging the pleasantries, he requested the Director General (DG)/Project Director (PD), URP: PCMU to present the agenda of the meeting. With the permission from the Chair, he categorically mentioned that the Quarterly Progress Report (January– March, 2019), Project Management Information System (PMIS) and the Internal Audit Report of URP would be presented and discussed by the consulting firms for the approval of the PSC. At first DG, PCMU requested the Acting Team Leader (ATL) of GOPA/SSIL (M&E, consultants) to present the 4th Quarterly Progress Report (QPR). The 4th QPR was then presented by the ATL of the M&E to the PSC in Power Pont.

3. **Discussion:**

Agenda wise discussion and decisions are described below:

Sl. No.	Agenda	Discussion	Decisions
1.	Review of Quarterly Progress Report (January– March, 2019)	1. About URP: RAJUK Part, the Acting Team Leader (ATL) of the M&E consultants informed the PSC that the 6 (six) RAJUK consultancy services contracts had been signed over 5 months ago. However, progress could not be verified because no documents or confirmation from the consultants were received substantiating RAJUK's self-reported statements. The Director of PCMU mentioned that validation workshops for all six consultant's Inception Reports had been held and that all bottlenecks had been removed and all work was progressing smoothly. Again the M&E ATL informed the PSC that while it can report these unsubstantiated statements by RAJUK, it cannot confirm or validate them because it could not receive any documents or confirmation from the consultants.	1.0 PD, RAJUK part will take all necessary steps to expedite the review & approval process for all deliverables as soon as possible.

	<p>2. After detailed discussion, the Chair suggested that RAJUK expedite the review and approval process and requested RAJUK to provide the M&E consulting firm with all necessary access to consultants and information so that it can independently verify self-reported data from RAJUK and accurately report on the progress and status of the URP in its monitoring reports.</p> <p>3. About URP: DNCC, the Acting Team Leader, M&E consultants informed the PSC that the progress of the DNCC part is progressing better in comparison with other parts and that most of the procurement related activities are either completed, or in progress. The PSC was informed that a meeting was held at DSCC, chaired by the CEO of DSCC to resolve issues delaying the construction of the EOC in DSCC. Contractor has expressed concern through a letter to DNCC that the hand-over of the site is still not done. After a brief discussion, the Chair directed DSCC to resolve this issue as quickly as possible.</p> <p>4. About URP: DDM part, the Acting Team Leader of the M&E consultants mentioned that the progress of this part is slower than other parts of URP. He urged them to accelerate the review and approval process to prevent future delays in making progress. In response, the representative of URP: DDM part mentioned that they are working to approve the Final Training Curriculum and tenders to renovate office space for ERCC and NDRMTI.</p> <p>He also informed the PSC that the training program will start by 7 July 2019 through the Training, Drill and Exercise (TED) consultants now that the Inception Report and Training Curriculum have been approved. The Task Team Leader (TTL) of the World Bank urged DDM to expedite its review and approval process to speed up smooth implementation of</p>	<p>2.0 The PD, RAJUK will also take all necessary steps to provide the M&E consulting firms with full access to its consultants and their documents, so that the M&E consultants can independently report on the latest progress in their QPRs in a timely and accurate way.</p> <p>3.0 DSCC will resolve this issue as early as possible.</p> <p>4.0 PD, URP: DDM will take necessary actions to approve the training curriculum from the competent authority as soon as possible and expedite renovation activities of office space for ERCC & NDRMTI from HOPE (DG, DDM;) not from Ministry</p>
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		<p>URP. After detailed discussion, the Chair directed that PD, URP: DDM will take all necessary actions to approve the curriculum from competent authority as soon as possible and to expedite the renovation activities of ERCC and NDRMTI along with commencement of the training program as scheduled.</p> <p>5. It was observed that some PIUs are not following the circular related to Delegation of Financial Power (DOFP). After detailed discussion, the Chair directed to strictly follow the circular related to Delegation of Financial Power (DOFP).</p>	<p>4.1 The TED training program under URP: DDM part through should start as scheduled by 7 July 2019.</p> <p>5.0 All PIUs should strictly follow the circular related to Delegation of Financial Power (DOFP).</p>
2.	Acceptance of 4 th QPR (January to March, 2019); PMIS (Project Management Information System); Internal Audit Report	6. After detailed discussion, all proposed reports on the URP were unanimously endorsed by the PSC. Consultants were requested to recast their reports accordingly, based on the discussion and decisions of the PSC reflected in these Minutes.	6.0 The consulting firms will recast their reports on the basis of the discussion and decisions of the 9 th PSC meeting, and to reflect the latest progress of all concerned parties of the URP.
3	Miscellaneous	7. It was discussed that Request for Extension of Time (1.5 years) of the IDA credit and reallocation of funds will be required to achieve the Project Development Objective (PDO). After detailed discussion, the Chair directed PCMU to send the proposal to ERD with a rationale supporting the extension. ERD will forward the proposal to The World Bank.	7.0 PCMU will send the proposal requesting an extension of time (1.5 years) and reallocation of URP funds to ERD within two weeks

5. The meeting ended with a vote of thanks from the Chair.

MA
19.6.2019

(Md. Nurul Amin)
Secretary, Planning Division
and
Member, Programming Division,
Planning Commission.

Government of the People's Republic of Bangladesh
 Planning Commission
 Programming Division
 Urban Resilience Project (URP):
 Project Coordination & Monitoring Unit (PCMU)
 Bhaban-13 (2nd Floor), Sher-e-Bangla Nagar, Dhaka.

Subject : The 9th Meeting of the Project Steering Committee (PSC) on 'Urban Resilience Project (URP: PCMU)'.

Date : 13 June, 2019 at 10:00 am.

Venue : NEC Committee Room-1, Planning Commission, Dhaka.

Chairman: Mr. Md. Nurul Amin, Secretary, Planning Division and Member, Programming Division, Planning Commission.

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